# NOTICE OF

# STANDING COMMITTEES

Scheduled for
Tuesday, June 13, 2017,
beginning at 7:30 p.m. in

Council Chambers
Village Hall of Tinley Park
16250 S. Oak Park Avenue
Tinley Park, Illinois

**Public Works Committee,** *followed by*
**Community Development Committee,** *followed by*
**Public Safety Committee**

A copy of the agendas for these meetings is attached hereto.

Kristin A. Thirion
Clerk
Village of Tinley Park

# NOTICE OF A MEETING
# OF THE PUBLIC WORKS COMMITTEE

Notice is hereby given that a meeting of the Public Works Committee of the Village of Tinley Park, Cook and Will Counties, Illinois, will begin at 7:30 p.m. on Tuesday, June 13, 2017, in Council Chambers at the Village Hall of Tinley Park, 16250 S. Oak Park Avenue, Tinley Park, Illinois.

1. OPEN THE MEETING.
2. CONSIDER APPROVAL OF THE MINUTES OF THE PUBLIC WORKS AND BOUNDARIES COMMITTEE MEETING HELD ON APRIL 18, 2017.
3. DISCUSS 2017 HOLD HARMLESS AGREEMENT – ISAWWA – USE OF A WATER TRAILER.
4. DISCUSS AWARDING CONCRETE CONTRACT.
5. DISCUSS AWARDING FIRE HYDRANT CONTRACT.
6. DISCUSS DOWNTOWN TINLEY FOUNTAIN.
7. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

KRISTIN A. THIRION
VILLAGE CLERK

MINUTES
Public Works Committee Meeting
April 18, 2017– 7:00 P.M.
Council Chambers at
Tinley Park Village Hall
16250 S. Oak Park Ave.
Tinley Park, IL 60477

| | |
|---|---|
| Members Present: | B. Younker, Chairman<br>B. Maher, Village Trustee<br>J. Vandenberg, Village Trustee |
| Other Board Members Present: | D. Seaman, Mayor<br>T. J. Grady, Village Trustee<br>M. Pannitto, Village Trustee |
| Absent: | K. Suggs, Chair Village Trustee |
| Staff Present: | D. Niemeyer, Village Manager<br>S. Tilton, Assistant Village Manager<br>B. Bettenhausen, Village Treasurer<br>P. Connelly, Village Attorney<br>K. Workowski, Public Works Director<br>K. Urbanski, Assistant Public Works, Director<br>L. Valley, Executive Secretary<br>B. Bennett, Commission Secretary |

**Item #1** – The meeting of the Public Works Committee Meeting was called to order at 7:00 p.m.

**Item #2 – CONSIDER THE APPROVAL OF THE MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON MARCH 21, 2017 –** Motion was made by Trustee Vandenberg, seconded by Trustee Younker to approve the minutes of the Public Works Committee meeting held on March 21, 2017. Vote by voice. Chairman Younker declared the motion carried.

**Item #3 – DISCUSS AWARDING CONTRACT FOR LANDSCAPE MAINTENANCE AND MOWING-** Assistant Village Manager Steve Tilton stated Public Works, in its role of maintaining Village-owned properties seeks the services of a capable Contractor to coordinate and deliver Landscape Maintenance Service Contract at certain Village-Owned locations.
The Contractor shall perform the following services:

- Plant Maintenance – includes pruning and shaping of trees and shrubs
- Lawn Care – includes mowing, string trimming and edging 207 acres
- Flower Bed Maintenance - Includes weeding, mulching, and general care
- New Work – includes planting and care of annuals, and other adjustments as needed.

The service contract was advertised on March 20th in accordance with state bidding laws and received three (3) sealed bids. The Bids were opened and read publicly on Tuesday, April 6, 2017, starting at 1:30 PM by the Village Clerk, Site Design Group and Street Superintendent. The following bids were received:

| Contractor | Location | Area 1 | Area 2 | Area 3 | Area 4 |
|---|---|---|---|---|---|
| Ridge Landscape | Mokena, IL | **$72,517** | **$60,677** | **$82,287** | $37,939 |
| Beary Landscape | Lockport, IL | $86,996 | $105,777 | $109,893 | **$20,117** |
| Beverly Environmental LLC | Beverly, IL | $97,580 | $81,305 | $91,315 | $30,275 |

Funding in the amount of $235,350 is available in the recommended FY18 Budget; Road and Bridge, Facilities, Water and CPL Operating and Maintenance Budget.

| | |
|---|---|
| Budget Available | $235,350.00 |
| Lowest responsible bidder A (Areas 1,2,3) | (215,482.71) |
| Lowest responsible bidder B (Area 4) | (20,167.00) |
| Difference – OVER BUDGET | (299.71) |

Trustee Younker stated due to issues last year with this contractor it is necessary for them to be monitored on a regular basis. Mr. Tilton stated that Public Works has stated they will make regular checks to make sure the work is being done correctly. Trustee Younker also noted that the contract should end in November and start in April of the following year.

Motion was made by Trustee Vandenberg, seconded by Trustee Younker to award a contract to Ridge Landscape for Areas 1, 2, & 3 of the Village's 2017 Landscape Maintenance Program in the amount of $215,485.71 and award a contract to Beary Landscape for Area 4 of the Village's 2017 Landscape Maintenance Program in the amount of $20,167.00. Both contracts to end in November 2017. Vote by voice. Chairman Younker declared the motion carried.

**Item #4 – DISCUSS AWARDING CONTRACT FOR WEED CONTROL-** Assistant Village Manager, Steve Tilton stated the Village of Tinley Park in its role of maintaining Village-owned properties seeks the services of a capable Contractor to coordinate and deliver Lawn care treatments of fertilizer and pesticides in the planting beds (37 acres) and lawn areas (207 acres).

This service contract was advertised on March 20th in accordance with state bidding laws and received three (3) sealed bids. The Bids were opened and read publicly on Thursday, April 6, 2017, starting at 1:31 PM by the Village Clerk, Site Design Group and Street Superintendent.

The following bids were received:

| Contractor | Location | Bid |
|---|---|---|
| **TruGreen** | **Crestwood, IL** | **$34,600.40** |
| Eternally Green Lawn Care | Frankfort, IL | $34,712.00 |
| Autumn Blaze Tree & Turf | Oak Forest, IL | $35,525.00 |

Funding in the amount of $45,000 is available in recommended FY18 Budget

| | |
|---|---|
| Budget Available | $45,000 |
| Lowest responsible bidder | $34,600 |
| Difference – UNDER BUDGET | $10,400 |

Trustee Younker stated due to issues last year with this contractor it is necessary for them to be monitored on a regular basis. Mr. Tilton stated that Public Works has stated they will make regular checks to make sure the work is being done correctly. Trustee Younker also noted that the contract should end in November and start in April of the following year.

Motion was made by Trustee Vandenberg, seconded by Trustee Younker to award a contract to TruGreen in the amount of $34,600.00 of the Village's 2017 Lawn Treatment Landscape Maintenance Program. Contract to end in November 2017. Vote by voice. Chairman Younker declared the motion carried.

**Item #5 – COMMENTS FROM THE PUBLIC – None**

**ADJOURNMENT –** Motion was made by Trustee Vandenberg, seconded by Trustee Maher to adjourn the meeting of the Public Works Committee. Vote by Voice. Chairman Younker declared the motion carried and adjourned the meeting at 7:06 p.m.

bb

*cc: Village Board*
*Village Manager*
*Assistant Village Manager*
*Village Treasurer*
*Deputy Village Clerk*

# Memorandum

**TO:** Kevin Workowski, Public Works Director

**From:** Thomas Kopanski, Water & Sewer Superintendent

**Date:** 15 May 2017

**Subject:** Hold Harmless Agreement with ISAWWA for use of Water Trailer

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Presented for 13 June 2017, PW Committee discussion and possible action:

Description: The Village is a member of the Illinois Section of the American Water Works Association (ISAWWA), and as a member is eligible to host/borrow a portable drinking water fountain that is configured to provide potable water, via a connection from a fire hydrant, to hydrate our residents during events.

Tom Kopanski, the Village's Water Superintendent, has a pending reservation to host the water trailer during the weekend of the Caribbean Block Party, July 14-16, as well as national Night Out, which is to be held on August 1.

One of the requirements to host the water trailer is that a Hold Harmless Agreement needs to be agreed to and signed by a responsible person, as well as providing a Certificate of Insurance Coverage; the agreement has been reviewed by IRMA and the Certificate of Insurance was received.

The water trailer is a public relations tool to provide tips on water conservation and educational materials on water sources, treatment and distribution.

Request:

- Staff requests approval of signing the Hold Harmless Agreement with ISAWWA for the two events scheduled for 2017; the events are the Caribbean Block Party, to be held on July 16th, and the national Night Out, to be held on August 1st.

Recommendation:

- Staff recommends the signing of the Hold Harmless Agreement with the ISAWWA for the two events scheduled during 2017; the events are the Caribbean Block Party, to be held on July 16th, and the National Night Out, to be held on August 1st.
- Direct staff as necessary.

Attachments:

- Water Trailer Description
- Hold Harmless Agreement
- Water Trailer Request Form
- Certificate of Insurance Coverage

ILLINOIS SECTION AMERICAN WATER WORKS ASSOCIATION

# PORTABLE DRINKING WATER TRAILER

## INTERESTED IN HOSTING THE ISAWWA WATER TRAILER FOR YOUR EVENT?

ISAWWA OFFERS THIS OPPORTUNITY FREE OF CHARGE!

FOR MORE INFORMATION & GUIDELINES VISIT:
http://tinyurl.com/water-trailer-request

The ISAWWA Water Trailer allows municipalities to hook up their potable water supply and provide fresh drinking and wash water for events. The trailer features educational materials on water sources, treatment, and distribution, as well as water conservation concepts. In addition to its integrated five drinking fountains, two sinks, and a pet spigot, it can be used as an excellent public relations and educational tool for school events, festivals, picnics, parties, etc.

### TRAILER RESERVATION FORM:

Fax to: 866-521-3591 or Mail to: 545 S. Randall Rd., St. Charles, IL 60174.
Trailer is available on first-come, first-served basis and may not be available for all requests.

Name: _____

Company/Utility: _____

Address: _____

City, State, Zip: _____

Phone: _____

Fax: _____

Email: _____

Date(s) Requested: _____

**FOR MORE INFORMATION**
Visit: www.isawwa.org or contact Laurie by phone or email [P] 866-521-3595 ext. 1 [E] laurie@isawwa.org

## *HOLD HARMLESS AND INDEMNIFICATION*

This Hold Harmless and Indemnification is undertaken by THOMAS KOPANSKI, on behalf of the organization or entity known as TINLEY PARK (hereinafter known as Organization) and on behalf of the organization known as Illinois Section of the American Water Works Association located at 545 S. Randall Road, St Charles, Illinois 60174 (hereinafter called "ISAWWA"). This Hold Harmless and Indemnification is undertaken at , Illinois, on the ____ day of , 200 .

**WHEREAS,** the Illinois Section of the American Water Works Association (hereinafter "ISAWWA") owns a certain Portable drinking water trailer (hereinafter called Trailer), which the members of the ISAWWA sometimes uses as a portable drinking water station at public events, such as community festivals or parades; and

**WHEREAS,** the undersigned, on behalf of the Organization wishes to borrow said Trailer from the ISAWWA for use at a local event of the Organization between the dates of JULY 14-17, 2017 and AUGUST 2-3, 2017

**WHEREAS,** the ISAWWA requires, prior to giving permission as requested and as set forth above, that the undersigned enter into this Hold Harmless and Indemnification of the ISAWWA in order to absolve the ISAWWA from any damages or claims, now or in the future which may arise from the aforesaid operation and activities of the Organization utilizing the Trailer;

**NOW, THEREFORE,** in consideration of the ISAWWA granting permission to the Organization to borrow the Trailer from the ISAWWA, and to operate it for purposes such as temporary drinking water station and public relations in connection with its event, the undersigned hereby undertakes as follows:

1. The recitals set forth above are hereby incorporated into this Hold Harmless and Indemnification, as though fully set forth here, word-for-word.

2. The undersigned on behalf of the Organization hereby knowingly, freely, voluntarily and specifically agrees that the ISAWWA, its elected officials and/or employees, shall not be liable for any loss, damage, injury or other liability or expenses which may be incurred Organization, as a result of their use of the ISAWWA portable drinking water trailer at their function. Further, the undersigned assumes any and all risks, and waives and releases any and all causes of action or rights which might accrue to the undersigned as a result of their use of the aforesaid vehicle.

3. The undersigned further agrees to save, indemnify and hold harmless the ISAWWA, its elected officials and employees, from any and all claims or judgments, actions, suits, proceedings, costs, expenses, damages and liabilities, including attorney's fees, arising from injury to persons or property, resulting from, or based upon, their use of the aforesaid vehicle.

_____
Date

_____
Name

_____
Office or Position

_____
Organization/Entity

_____
Address

_____

# ISAWWA Water Trailer Schedule

| Pickup | Return | Town |
|---|---|---|
| 4/28/2017 | 5/1/2017 | Mt. Prospect |
| 6/19/2017 | 6/26/2017 | Geneva |
| 6/30/2017 | 7/5/2017 | Mt. Prospect |
| 7/14/2017 | 7/17/2017 | Tinley Park |
| 7/21/2017 | 7/24/2017 | Mt. Prospect |
| 8/1/2017 | 8/3/2017 | Tinley Park |
| 8/11/2017 | 8/15/2017 | Montgomery |
| 9/30/2017 | 10/1/2017 | Bartlett |
| 9/8/2017 | 9/11/2017 | Monee |
| 10/6/2017 | 10/9/2017 | Mt. Prospect |
| | | |
| | | |
| | | |
| | | |

Water Trailer stored at: Geneva Treatment Plant
corner of Keslinger
& Peck - Big red
barn) Geneva, IL 630-232-4060

Contact: Mike Martens mmartens@geneva.il.us
(630) 232-1501

IRMA

INTERGOVERNMENTAL RISK MANAGEMENT AGENCY

*The Risk Management Solution for Local Government*

# CERTIFICATE OF COVERAGE

**MEMBER**: Village of Tinley Park **COVERAGE TERM**: January 1, 2017 – December 31, 2017

This certificate is issued as a matter of information only and confers no rights upon the recipient. This certificate does not amend, extend or alter the coverages provided to the member.

Intergovernmental Risk Management Agency (IRMA) is not an insurance company. IRMA is an Illinois intergovernmental cooperative agency established by contracting units of local government as defined in the Illinois Constitution of 1970 pursuant to Article VII, Section 10 thereof and Chapter 127, Section 746 of the Illinois Compiled Statutes. IRMA administers a joint risk pool and purchases insurance, as it deems expedient.

**COVERAGES**: This is to certify that the coverages listed below are provided by IRMA to the member named above for the Coverage Term indicated. This certificate is subject to all terms and conditions of the IRMA Bylaws and Coverage Document, and any applicable contract(s) of commercial insurance.

| Type of Coverage and Limits | |
|---|---|
| **Shall not be less than:** | |
| General Liability | |
| Bodily Injury & Property Damage | $1,000,000 Combined Single Limit |
| Automobile Liability | |
| Bodily Injury & Property Damage | $1,000,000 Combined Single Limit |
| Workers' Compensation | Statutory Limits |
| Employers Liability | $1,000,000 per occurrence |
| First Party Property – All Risk | |
| (Includes Auto Comp /Collision) | $250,000,000 per occurrence |

**REFERENCE:** Evidence of 2017 Coverage

**TERMINATION**: Should the member named above terminate its participation in IRMA prior to December 31, 2017, written notice thereof will be sent by first class mail to the party named below at the address indicated. However, failure to mail such notice shall impose no obligation or liability upon IRMA.

Authorized Representative of Intergovernmental Risk Management Agency:

Date: January 1, 2017

Margo Ely, Executive Director

**CERTIFICATE HOLDER:**

Copy to

# Memorandum

**To:** Kevin Workowski, Public Works Director

**From:** Kelly Mulqueeny, Street Superintendent

**Date:** June 08, 2017

**Subject:** Service Contract Award: 2017 Concrete Flatwork and Curb (Year 2 of possible 3 year)

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Presented for June 13th 2017 Village Board Agenda for consideration and possible action:

Description: Public works is recommending that we extend the contract for an additional year to the lowest qualified bidder to include the removal and replacement of sidewalk, roll curb, gutter barrier curb, barrier curb, gutter and driveway aprons at locations throughout the Village of Tinley Park.

Scope of Work: Public Works, in its role of maintaining village-owned properties seeks the services of a capable contractor to coordinate and deliver the removal and replacement of approximately 3,500 square feet of sidewalk removal and replacement. This is a unit price contract and the work to be performed will be scaled to match the available funds.

Background: This service contract was advertised on June 14th 2016 in accordance with state bidding laws; four (4) sealed bids were received Bids were opened and read publicly on Wednesday, June 28, 2016 at 10:00 a.m.

| Contractor | Location | Bid |
|---|---|---|
| **J & J Newell Concrete Contractors, Inc.** | **Calumet City, IL** | **$137,387.50** |
| | **Increase** | **$3,602.50** |
| | | $140,990.00 |

*This year the price of concrete has increased and the contractor is requesting a small increase of $3,602.50 to their contract to cover their costs

Budget / Finance: Funding is budgeted for in the FY18 Road and Bridge Budget.

| | |
|---|---|
| Budget Available | $ 141,000.00 |
| Lowest Responsible bidder | $ 140,990.00 |
| Difference (**under budget**) | $ 10.00 |

Staff Direction Request:

1. Approve the service contract with J & J Newell Concrete Contractors for the 2017 Concrete Flatwork and Curb Maintenance in the amount of $140,990.00.
2. Direct Staff as necessary.

Attachment

1. Change order
2. Bid Tabulations

# Village of Tinley Park
## Change Order Form

| | |
|---|---|
| Change Order No. | 1 |
| Date: | 6/8/2017 |
| Date Approved: | |

| | |
|---|---|
| Name of Project | Concrete flat work and curbs |
| Department | Public Works |
| Contractor | JJ Newell |

The following changes are hereby made to the CONTRACT DOCUMENTS:
Due to the increase in concrete prices the contractor is requesting additional funds to cover the cost.

Justification:
Concrete price increase.

| | | |
|---|---|---|
| Original CONTRACT AMOUNT | $ | 137,387.50 |
| Previous CHANGE ORDER(S) No(s). N/A | $ | - |
| Current CONTRACT AMOUNT with all previous changes to date | $ | 137,387.50 |
| This CHANGE ORDER AMOUNT | $ | 3,602.50 |
| NEW CONTRACT AMOUNT including this change order | $ | 140,990.00 |
| TOTAL CHANGE to CONTRACT AMOUNT - All Change Orders | | 2.62% |
| EXTENSION OF CONTRACT TIME IN DAYS | | 0 |
| REVISED FINAL COMPLETION DATE | | |

Approvals Required:
To be effective this Order must be approved by the Village if it changes the scope or objective of the PROJECT, or as may otherwise be required by the CONTRACT.

| | | |
|---|---|---|
| Ordered by: | Kelly C Malgreen<br>Department Superintendent | 6/7/17<br>Date |
| Accepted by: | Village Manager | Date |
| Ordered by: | Contractor | Date |

Robinson ENGINEERING

# Tabulation of Bids

Local Public Agency: Village of Tinley Park
County:
Section:
Estimate: $179,775.00

Date:
Time:
Appropriation:

Attended By: Prinz, Jennifer

| | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | Name of Bidder: | | J&J Newell Contractors Inc. | | J&J Newell Contractors Inc. | | Whiteline Construction Inc. | | Davis Concrete Construction Co. | | Frazier Concrete Inc. | |
| | | | | Address of Bidder: | | | | REQUESTED PRICE INCREASE | | | | | | | |
| | | | | Approved Engineer's Estimate | | | | | | | | | | | |
| Item No. | Item Description | Unit | QTY | Unit Price | Total | Unit Cost | Total | Unit Cost | Total | Unit Cost | Total | Unit Cost | Total | Unit Cost | Total |
| X4404700 | SIDEWALK REMOVAL (SPECIAL) | SQ FT | 3,500 | $3.00 | $10,500.00 | $1.45 | $5,075.00 | $1.45 | $ 5,075.00 | $1.50 | $5,250.00 | $3.25 | $11,375.00 | $2.50 | $8,750.00 |
| X4240430 | PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH, SPECIAL | SQ FT | 3,200 | $8.00 | $25,600.00 | $7.00 | $22,400.00 | $ 7.25 | $ 23,200.00 | $6.00 | $19,200.00 | $6.25 | $20,000.00 | $7.75 | $24,800.00 |
| X4240450 | PORTLAND CEMENT CONCRETE SIDEWALK 7 INCH, SPECIAL | SQ FT | 300 | $9.00 | $2,700.00 | $7.50 | $2,250.00 | $ 7.75 | $ 2,325.00 | $8.50 | $2,550.00 | $6.50 | $1,950.00 | $15.33 | $4,599.00 |
| 42400200 | PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH | SQ FT | 8,000 | $8.00 | $64,000.00 | $5.00 | $40,000.00 | $ 5.25 | $ 42,000.00 | $6.00 | $48,000.00 | $6.25 | $50,000.00 | $6.38 | $51,040.00 |
| 42400400 | PORTLAND CEMENT CONCRETE SIDEWALK 7 INCH | SQ FT | 750 | $9.00 | $6,750.00 | $6.70 | $5,025.00 | $ 6.95 | $ 5,212.50 | $7.50 | $5,625.00 | $6.50 | $4,875.00 | $15.33 | $11,497.50 |
| 35101600 | AGGREGATE BASE COURSE, TYPE B 4" | SQ YD | 975 | $5.00 | $4,875.00 | $2.50 | $2,437.50 | $2.50 | $ 2,437.50 | $3.00 | $2,925.00 | $6.50 | $6,337.50 | $7.62 | $7,429.50 |
| X0326144 | TACTILE/DETECTABLE WARNING SURFACE | SQ FT | 500 | $30.00 | $15,000.00 | $18.00 | $9,000.00 | $18.00 | $ 9,000.00 | $30.00 | $15,000.00 | $16.50 | $8,250.00 | $32.00 | $16,000.00 |
| X2020410 | EARTH EXCAVATION (SPECIAL) | CU YD | 300 | $52.00 | $15,600.00 | $50.00 | $15,000.00 | $50.00 | $ 15,000.00 | $42.00 | $12,600.00 | $85.00 | $25,500.00 | $45.00 | $13,500.00 |
| R6005010 | COMBINATION CURB AND GUTTER REMOVAL AND REPLACMENT | FOOT | 500 | $35.00 | $17,500.00 | $34.00 | $17,000.00 | $ 34.90 | $ 17,450.00 | $23.00 | $11,500.00 | $33.95 | $16,975.00 | $35.00 | $17,500.00 |
| 44000200 | DRIVEWAY PAVEMENT REMOVAL | SQ YD | 200 | $5.00 | $1,000.00 | $12.00 | $2,400.00 | $12.00 | $ 2,400.00 | $32.00 | $6,400.00 | $25.00 | $5,000.00 | $33.00 | $6,600.00 |
| X4230720 | PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 7 INCH, SPECIAL | SQ YD | 100 | $80.00 | $8,000.00 | $59.00 | $5,900.00 | $ 59.90 | $ 5,990.00 | $7.50 | $750.00 | $57.50 | $5,750.00 | $115.00 | $11,500.00 |
| Z0004522 | HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 6" | SQ YD | 100 | $45.00 | $4,500.00 | $59.00 | $5,900.00 | $ 59.00 | $ 5,900.00 | $70.00 | $7,000.00 | $100.00 | $10,000.00 | $45.00 | $4,500.00 |
| 21101615 | TOPSOIL FURNISH AND PLACE, 4" | SQ YD | 250 | $5.00 | $1,250.00 | $8.00 | $2,000.00 | $8.00 | $ 2,000.00 | $5.50 | $1,375.00 | $15.00 | $3,750.00 | $9.60 | $2,400.00 |
| 25200110 | SODDING, SALT TOLERANT | SQ YD | 250 | $10.00 | $2,500.00 | $12.00 | $3,000.00 | $12.00 | $ 3,000.00 | $9.00 | $2,250.00 | $15.00 | $3,750.00 | $12.00 | $3,000.00 |
| | | | | TOTAL: | $179,775.00 | | $137,387.50 | $ | 140,990.00 | | $140,425.00 | | $173,512.50 | | $183,116.00 |
| | | | | | | | | | $ 3,602.50 | | | | | | |

# Memorandum

**TO:** Kevin Workowski, Public Works Director

**From:** Thomas Kopanski, Water & Sewer Superintendent

**Date:** 8 June 2017

**Subject:** Recommend Contract Award: Fire Hydrant Painting FY2018

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Presented for 13 June, 2017, PW Committee discussion and possible action:

Description: The Village of Tinley Park sought a qualified contractor to prepare and paint approx. 600 Fire Hydrants within the Village. A program to paint hydrants has been in place, and the bid solicitation was to seek and secure a contractor to perform quality work at a competitive price.

This project was advertised in accordance with state bidding laws, with eight requests for the specifications, and two sealed bids were received. Bids were opened and read publicly on Tuesday, 6 June 2017, at 10:01 AM by the Deputy Village Clerk, with the Water & Sewer Superintendent present and received as follows:

| **Contractor** | | **As Read Bid & As Calculated** |
|---|---|---|
| **Muscat Painting** | **East Dundee, IL** | **$72.78/Hydrant** |
| Cryder Enterprises, Inc. | Minooka, IL | $80.00/Hydrant |
| *Superintendent's Estimate* | | *$75.00/Hydrant* |

Cryder Enterprises, Inc. did not submit a bid bond/cashier's check as called for in the bid specifications, and this made their submittal to be nonresponsive.

Budget / Finance: Funds are budgeted and available in the Water & Sewer Fund

Budget Amount: $50,000.00

Staff Direction Request:

Approve a contract with Muscat Painting in an amount not to exceed $50,000 to paint fire hydrants during FY2018, at a cost of $72.78 per hydrant.

Direct Staff as necessary.

# MEMORANDUM

**To:** **Public Works Committee**

**From:** **David Niemeyer, Village Manager** DM

**cc:** **Village Board**
**Pat Carr, Interim Assistant Village Manager**
**Kevin Workowski, Public Works Director**
**John Urbanski, Assistant Public Works Director**

**Date:** **June 9, 2017**

**Re:** **Fountain**

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We would like to continue discussion on collection from the damaged water fountain issue in Zabrocki Plaza and replacement of the feature at the Public Works Committee meeting to be held on Tuesday, June 13, 2017. John Urbanski has been looking at fountains and other potential water feature options.

I would encourage the Committee to look at something that incorporates our music brand. While the new proposed Harmony Plaza will be the focal point, we should look at incorporating the music brand wherever we can. The Committee may want to seek input from the Branding Leadership Team on this subject.

Tinley Park
ILLINOIS

# Interoffice Memorandum

**Police Department**

**Date:** June 7, 2017

**To:** Assistant Village Manager Carr

**From:** Chief Neubauer

**Subject:** Restitution—Zabrocki Plaza Fountain (Case No. 16-3840)

Cook County Assistant State's Attorney Kathy Lanahan contacted me about restitution options in this case. Ms. Lanahan said the defendant had no criminal history and has no ability to realistically make total restitution. In discussions with the defendant's attorney, Ms. Lanahan reports the defendant would plead guilty to misdemeanor criminal damage to property, be sentenced to two years' probation, and make $5,000 restitution now with an additional $5,000 restitution over the course of the two year probation.

On behalf of the village, this offer was discussed with Village Manager Niemeyer, HR Director Horan, and IRMA representative M. Keena. All parties agreed that this was the best recourse under the circumstances. On May 11, 2017, I advised Ms. Lanahan to secure the agreement at the next court date for this case. I have not heard back from Ms. Lanahan as to the schedule of collections.

acg

# ADJOURNMENT